



Welcome to KINDERGARTEN and Hillsborough County Public Schools!

Thank you for choosing to have your child attend a Hillsborough County Public School. We look forward to serving you and your child throughout the upcoming 2023-2024 school year.

Documents and information provided in this packet are designed to help you **prepare** for registration. You may complete the two included forms ahead of time and bring with you when you enroll your child.

Please note that **registration is not complete until all paperwork is accepted at the school site.**

A parent/legal guardian must complete the registration process and provide the proper documents to the school site where the child will attend.

Please refer to the **Registration Checklist** to double check that you have what you need.

Forms to Complete: (provided)

1. **SER** – Student Enrollment Record Form (provided at the school site)
2. **Student Residency Form** – can be completed ahead of time, supporting documentation is required (see **Registration Checklist** for acceptable documents)

Documentation to Provide:

- **Birth Certificate/Proof of Birth**
Authenticated birth date can be verified by one of the following:
 - Certified copy of birth certificate/State of Florida Birth Registration Card
 - Baptismal certificate showing date of birth, place of baptism, accompanied by parents' sworn affidavit
 - Insurance policy on the child in force for at least two years
 - Bible record of child's birth accompanied by parents' sworn affidavit
 - Passport or certificate of arrival in the United States showing age of child (view only, do not copy)
 - School record at least four years prior, showing date of birth
- **Social Security Number** *not a requirement but highly recommended
Used as a unique numeric identification for state reporting to the Department of Education.
- **Physical**
Proof of **physical examination** by an approved licensed health care provider or the Hillsborough County Health Department, within 12 months prior to entry in Florida Schools (first day of school); Contact School Health Services for help.

Immunizations

	K	1	2	3	4	5	6	7	8	9	10	11	12
Varicella - 2 doses	X	X	X	X	X	X							
Varicella - 1 dose (chicken pox)							X	X	X	X	X	X	X
DPT - 5 doses	X	X	X	X	X	X	X	X	X	X	X	X	X
Polio - (New for KG)	X												
Polio – 4-5 doses	X	X	X	X	X	X	X	X	X	X	X	X	X
MMR - 2 doses	X	X	X	X	X	X	X	X	X	X	X	X	X
Hepatitis B - 3	X	X	X	X	X	X	X	X	X	X	X	X	X
Td or Tdap - 1													X
Tdap - 1 dose								X	X	X	X	X	

- KG - if the 4th dose of polio vaccine is administered prior to the 4th birthday, a 5th dose of polio vaccine is required for entry into kindergarten. The final dose of the polio series should be administered on or after the 4th birthday regardless of the number of previous doses.

Pre-Kindergarten

- Varicella (chicken pox) vaccine or date of disease (year) as verified by parent or physician
- 3 doses Hepatitis B
- 4 doses Hib
- Up to date for age for Tdap, Polio, and MMR

Kindergarten

- 5 doses DPT (diphtheria, pertussis, tetanus)
- 3-5 doses *Polio
- 2 doses MMR (measles, mumps, rubella)
- 3 doses Hepatitis B
- 2 doses Varicella (chicken pox) or have had the disease

1st, 2nd, 3rd, 4th and 5th Grade Students

- 5 doses DPT (diphtheria, pertussis, tetanus)
- 4 doses Polio vaccine
- 2 doses MMR (measles, mumps, rubella)
- 3 doses Hepatitis B
- 2 doses Varicella (chicken pox) or have had the disease

A **religious exemption** on HRS form 681 is available at the Florida Department of Health only - Hillsborough, Sulphur Springs Health Center 8605 N. Mitchell Ave., Tampa 813-307-8077.

REGISTRATION CHECKLIST

A - New Kindergarten Student; (Must be 5 by Sept 1)

- Completed SER (provided at school)
- Student Residency Form, verification of parent/legal guardian address by two forms of the following;
 - Homestead exemption
 - Property tax receipt
 - Contract for purchase of home
 - Lease agreement
 - Current electric bill
 - Warranty deed
- Verify birth date from birth certificate (not a hospital record of birth)
- Physical Examination completed within the twelve months prior to the first day of attendance.
- Immunization Records showing proof of proper immunizations,
 - OR** A medical exemption signed by a physician
 - OR** A religious exemption on HRS form 681 available at the Florida Department of Health
- Verify Social Security Number

B - Student coming from school within Hillsborough County;

- Completed SER (provided at school)
- Student Residency Form, verification of parent/legal guardian address by two forms of the following;
 - Homestead exemption
 - Property tax receipt
 - Contract for purchase of home
 - Lease agreement
 - Current electric bill
 - Warranty deed

C - Student coming from a public or private school outside of Hillsborough County;

- Completed SER (provided at school)
- Report Card or Transcript from the last school
- Student Residency form, verification of parent/legal guardian address by two forms of the following;
 - Homestead exemption
 - Property tax receipt
 - Contract for purchase of home
 - Lease agreement
 - Current electric bill
 - Warranty deed
- Verify birth date from birth certificate (not a hospital record of birth)
- Physical Examination completed within the twelve months prior to the first day of attendance.
- Immunization Records showing proof of proper immunizations,
 - OR** A medical exemption signed by a physician
 - OR** A religious exemption on HRS form 681 available at the Florida Department of Health
- Verify Social Security Number

*Review documentation with parent/guardian at time of registration. It is very important SER is complete.
All registration documentation must be received for your student's registration to be complete.

Student Residency Form

Complete **Side A** of this form if the Parent/Guardian can provide Proof of Residence.

This form defines the student enrollment category and verifies residence when enrolling a student in a Hillsborough County Public School.

Student Name: _____ School: _____

Student Number: _____ Date of Birth: _____

Student Address: _____

1. What is the current student residence?

- Family owned house
Homesteaded Yes No
- Family rented apartment/house
- Licensed foster care placement (update D Screen)
- Co-residing and no residency documents (parent has not experienced a loss of housing) (update B and D Screens)

If co-residing, the party with whom the family resides must sign below and provide two (2) proofs of residency. In this circumstance, this form is valid for one school year only and expires at the end of the school year.

Acknowledgement: I certify that the family referenced above is residing with me at the above address.

Print the name of party with whom student resides	Signature	Date
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Please check the documents being provided to the school for verification of residence (2 are required):

- | | | |
|---|--|--|
| <input type="checkbox"/> Homestead exemption | <input type="checkbox"/> Current electric bill | <input type="checkbox"/> Lease agreement |
| <input type="checkbox"/> Property tax receipt | <input type="checkbox"/> Contract for purchase of home | <input type="checkbox"/> Warranty deed |

2. The undersigned certifies that all information contained in this form is accurate. Per HCPS Policy 2431, students are not guaranteed the ability to participate in the athletic program if they transfer schools. Contact the Assistant Principal for Administration for more information.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true (FS 92.525). A person who knowingly makes a false declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree.

Print Name of Parent/Guardian	Signature of Parent/Guardian	Date
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Side B

Student Residency Form

Complete Side B of this form to determine a student's eligibility under the federal McKinney-Vento Homeless Education Act. Eligible students are to be immediately enrolled even if they are missing the required documentation.

This form defines a student enrollment category and verifies residence for enrollment in a Hillsborough County Public School.

Student Name: _____ School: _____

Student Number: _____ Date of Birth: _____

Student Address: _____

Questions 1-3 must be completed to determine eligibility.

1. Describe the current residence of the student:

- Living in an emergency/transitional shelter or abandoned in a hospital (McKinney-Vento Code A)
- Sharing the housing of other persons temporarily **due to loss of housing or economic hardship** (McKinney-Vento Code B)
- Living in a car, park, campground, public space, abandoned building, **substandard housing**, bus or train station, or similar setting (McKinney-Vento Code D)
- Living in a hotel, motel, or trailer park on a temporary basis **due to lack of alternative adequate accommodations** (McKinney-Vento Code E)

2. Is the student an "Unaccompanied Homeless Youth" (not living in physical custody of a parent/legal guardian) and identified under McKinney-Vento (code UAC field)? Yes No

3. Reason for residency status:

Check One Reason	Cause	SCHOOL CODE (office use)
	Mortgage Foreclosure-Homeless family loses own home due to foreclosure	M
	Natural Disaster - Earthquake	E
	Natural Disaster - Flooding	F
	Natural Disaster - Hurricane	H
	Natural Disaster - Tropical Storm	S
	Natural Disaster - Tornado	T
	Natural Disaster - Wildfire or Fire	W
	Natural Disaster - Other	N
	Other (lack affordable housing, unemployment, domestic violence, eviction)	O

The undersigned certifies that all information contained in this form is accurate. This form is valid for one school year only and expires at the end of the school year. Per the HCPS policy 2431.01, students are not guaranteed the ability to participate in the athletic program if they transfer schools. Contact the Assistant Principal for Administration for more information.

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true (FS 92.525). A person who knowingly makes a false declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree.

Print Name of Parent/Guardian Signature of Parent/Guardian Date

Data processors – This form (SB 60711) must be coded into the student database upon enrollment (on B, D, and E screens). The original document is maintained in a file located in the data processor's office. This form should not be placed in the student's cumulative folder.

Distribution: Data processor, administrator, school social worker, and district homeless liaison via fax (813) 384-3979.
SB 60711 (Rev. 5/16/2019)



Students' First Day of School	Thursday, August 10, 2023
Labor Day/Non-Student Day	Monday, September 4, 2023
End of 1st Grading Period	Thursday, October 12, 2023
Non-Student Day	Monday, October 16, 2023
Veterans Day Observed/Non-Student Day	Friday, November 10, 2023
Fall Break/Non-Student Days	Monday, November 20 - Friday, November 24, 2023
Students Return to School	Monday, November 27, 2023
End of 2nd Grading Period (End of 1st Semester)	Friday, December 22, 2023
Winter Break/Non-Student Days	Monday, December 25, 2023 - Friday, January 5, 2024
Students Return to School	Monday, January 8, 2024
Martin Luther King, Jr./Non-Student Day	Monday, January 15, 2024
Non-Student Day	Friday, February 16, 2024
Non-Student Day	Monday, March 4, 2024
Spring Break/Non-Student Days	Monday, March 11 - Friday, March 15, 2024
Students Return to School	Monday, March 18, 2024
End of 3rd Grading Period	Wednesday, March 20, 2024
Non-Student Day	Friday, March 29, 2024
Last Day of School/End of 4th Grading Period (End of 2nd Semester)	Friday, May 24, 2024

Hurricane Day(s) if needed: October 16, November 10, November 20-22, and November 24

Student Early Release Day schedule has not been finalized.

The last day of school is a 2.5-hour early release.

ATTENDANCE MATTERS



Children who are **present on the first day** of kindergarten miss an average of **9 days** of kindergarten. Children who are **absent on the first day** of kindergarten miss an average of **18 days** of kindergarten.

Children who are absent for 18 or more school days in kindergarten have the **lowest** academic performance in 1st grade.

The Key to Success... Show Up! All Day, Every Day and ON TIME!





Hillsborough County
PUBLIC SCHOOLS
Preparing Students for Life

Hillsborough County Public Schools is offering a FREE educational VPK program for children entering kindergarten in the Fall of 2023.

Plan now to take advantage of the FREE 30- day summer VPK program at a Hillsborough County Public School near you!

Give your child a jump start to kindergarten!

Save the Dates for Summer VPK!

TENTATIVE Summer Dates: June 5th, 2023-July 25th, 2023

Monday - Thursday, 7:00 a.m. to 5:30 p.m. (drop off and pick up are flexible)

Locations: TBD

Child must be 5 years old or turn 5 on or before September 1st, 2023.

Child may not have attended a VPK program over the school year.



VPK questions? Call our VPK Hotline (813) 272-4516

Or visit <https://www.floridaearlylearning.com/vpk/families>

